

Express Groups (2-9 employees) Service Directory

Did you know...

Group Administrators can manage eligibility changes, employee and dependent enrollment, as well as access current invoices, policies, and certificates online through the Employer Admin Center and the Dental Admin Center?

Access the Employer Admin Center (EAC): <http://employer.lifemapco.com>

Access the Dental Admin Center (DAC): <http://employerdental.lifemapco.com>

Need a login to the admin centers? Request a Registration email on LifeMapCo.com/employers.

Contact Information		Self-service?
Eligibility Changes – billing adjustments and enrollment		
All Lines of Coverage	1 (800) 794-5390 billing@lifemapco.com	Available on the EAC and DAC http://employer.lifemapco.com http://employerdental.lifemapco.com
Portability	1 (888) 777-9368 option2 LifeMapPort_Convert@lifemapco.com	
Conversion for Life	1 (888) 777-9368 option2 LifeMapPort_Convert@lifemapco.com Initial Enrollment: https://www.lifemapco.com/convert	
Premium Payments		
Life, AD&D, and Disability	1 (800) 794-5390 accountsreceivable@lifemapco.com LifeMap Assurance Company PO BOX 6840 Portland, OR 97228	Available on the EAC http://employer.lifemapco.com
Dental	1 (888) 777-9368 dental@lifemapco.com LifeMap Assurance Company Attn: Billing PO Box 1650 Milwaukee, WI 53201-1650	Available online LifeMapCo.com/employers
Vision	1 (888) 849-4216, Option 1	Available online LifeMapCo.com/employers

Contact Information		Self-service?
Premium Payments, continued		
Conversion for Life	(888) 999-4767 Conversions@HRMP.Com HRMP Life Conversion Facility 300 Rosewood Drive, Suite 250 Danvers, MA 01923	
Portability	1 (888) 777-9368 Option 2 Initial premium check with application: LifeMap Assurance Company Attn: Enrollment Dept. PO Box 1271 M/S E8L Portland, OR 97207 Ongoing premium payments: LifeMap Assurance Company PO BOX 6840 Portland, OR 97228	
Claims		
Life, AD&D, STD, Conversion, and Portability	1 (800) 286-1129 claims@lifemapco.com	
Dental	1 (800) 286-1129 dental@lifemapco.com	Available on the DAC http://employerdental.lifemapco.com
LTD and Life Waiver	1 (800) 254-0085 claims@disabilityrms.com	
Vision	1 (888) 849-4216, Option 2	
Renewal Info and Policy Changes		
All Lines of Coverage	group.support@lifemapco.com	Available online LifeMapCo.com/producers-agents
Global Travel Assistance Services		
Inquiries and Assistance	1 (800) 527-0218 assistance@uhcglobal.com	
Evidence of Insurability (EOI) Status and Questions		
Enrollment Department	1 (800) 794-5390 billing@lifemapco.com	

Contact Information		Self-service?
Request a Proposal		
All Lines of Coverage	express.quote@lifemapco.com	Available online LifeMapCo.com/producers-agents
Schedule A 5500 Requests, Commission Inquiries, and Broker of Record Changes		
Agent Desk	1 (800) 794-5390 commissions@lifemapco.com	